**Placement Counsellor**

**Job Description**

**Details of Role:**

Kinergy is a specialist organisation offering support through counselling, and therapeutic groups to adults in Bristol, South Glos, BANES & North Somerset who have experienced any form of sexual abuse or violence throughout their lives.

Kinergy is seeking placement counsellors to provide high quality, professional counselling for survivors of sexual abuse or violence.

We offer the following benefits to encourage every counsellor to have a supported, well-rounded and enriched practice:

* 4 clients per week
* Paid supervision for 1.5 or 2 hours per month, depending on regulatory body of your course, with an external supervisor of your choice (approved by line manager)
* Monthly line management
* Individual training budget on top of mandatory CPD and in-house trainings

You will need to commit to one year’s full placement, seeing two sets of 4 clients. This typically means Aug - Aug.

The placement is on a Tuesday, either from 9.30-2.30 or 3.00-8.15 weekly. Monthly line management meetings will take place outside these time slots.

We will try to accommodate your preference of time slot but this cannot be guaranteed.

Please note interviews will take place on 23rd and 30th of July.

During the month of August, successful candidates will need to complete a number of online training courses which can be done flexibly and from home.

In person inductions will be every Tuesday in Sept for 3-4 hours between the hours of 10.00-5.00, with a view to start seeing clients at the start of Oct. If you are unable to make these due to annual leave, unfortunately we won’t be able to accommodate your application.

**Key Responsibilities:**

* Provide high quality, in person and/or online counselling to adults of all genders who have experienced sexual violence and/or abuse.
* Work in a person-centered way with appropriate use of different therapeutic tools and approaches.
* Carefully consider the sensitive nature of this work in-particular regarding statutory investigations and court proceedings (pre-trial therapy)
* Maintain professional boundaries, and adhere to Kinergy’s policies and procedures and BACP Ethical Framework.
* Carry out regular reviews
* Manage and act on any safeguarding concerns relating to children or adults at risk of harm with the support of the clinical team
* Liaise with referrers, other professionals, and agencies as appropriate.
* Maintain confidential, up-to-date, and accurate records of all counselling sessions and contacts. Ensure that all data is inputted onto the database in line with GDPR.
* Engage actively with line management, clinical supervision, and annual appraisal.
* Attend Kinergy inductions and mandatory training and participate in future CPD and in-house trainings.
* Continuously work towards and support the development of best practice and Kinergy’s services.
* Maintain up to date knowledge of relevant legislation and clinical best practice guidelines to contribute to the highest professional standards of counselling provided.
* Develop knowledge of other organisations, services, and referral pathways
* Commit to ongoing self-care and reflective practice.
* Work in a manner that promotes the ethos and values of Kinergy.
* Take a positive and proactive approach to problem solving to contribute to a positive working environment.
* Undertake any other duties and responsibilities proportionate with the role.

***Responsibilities may vary from time to time in line with any service delivery changes.***

**Person Specification**

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| **Essential Criteria** | **Desirable Criteria** |
| Experience | |
| * Hold a student membership with British Association of Counselling and Psychotherapy (BACP), UKCP or equivalent * Be working towards a qualification in counselling or psychotherapy accredited by BACP, UKCP or equivalent * By approved as ‘ready to practice’ by your training provider * Experience of working or volunteering with people in a health care, social care, mental health, abuse, substance misuse or equivalent setting | * Experience of liaising with key agencies and services * Experience of working with people who have experienced trauma, especially sexual abuse, or violence * Experience of working in a community-based organisation |
| Skills and Knowledge | |
| * Knowledge of issues connected with sexual violence and abuse * Knowledge of safeguarding principles and procedures * Awareness of vicarious trauma and ability to self-reflect on competency, support needs and learning areas * Ability to work flexibly and collaboratively as well as independently * Commitment to equality and diversity * Ability to keep up-to-date and accurate records, monitoring and evaluation data in line with GDPR * Strong IT skills with the ability to confidently a willingness to have training on and then proficiently use an online database * Clear and effective verbal and written communication skills * A sensitive, professional and empathetic approach to clients and the content of the work | * Knowledge of key support services for adults who have experience trauma |