

Job description

Community Renewables Manager

Main purpose

The main purpose of this role is to deliver clear, accurate and valuable guidance to community organisations on renewable energy technologies, business models and project development processes at various scales. This support may range from advising on sustainable options for community buildings to assisting in the development of larger renewable energy projects, such as wind turbines and solar farms.

Specific responsibilities

- Delivering engaging training to local and community stakeholders on renewable energy, heat and (potentially) storage technologies.
- Developing and strengthening creative tools, accessible guidance and other materials for community organisations that increase their ability to scope, develop and deliver projects.
- Working with community actors to develop and deliver pro-active local engagement processes that build informed consent and support for renewables within their wider community.
- Supporting community organisations to plan and deliver sites for development, assisting them to undertake basic options, appraisals, and commission specialist feasibility and other necessary studies.
- Providing input and guidance to help identify and secure funding and finance for project development and implementation.
- Developing processes and mechanisms that help to optimise equitable local community benefits from renewable energy projects.
- Facilitating learning, networking, and sharing between local and community organisations, staff and volunteers, including connecting networks, organisations and individuals to progress ideas.
- Supporting CSE's fundraising activities and the development of new models and approaches for the provision of renewable energy, heat projects, and services at the local and community scale.
- Championing to key stakeholders (such as local authorities and funders) the roles which local and community organisations can play in catalysing and enabling renewable energy and local energy projects.
- Fostering collaboration and deepening relationships with partners and other organisations who are

active and interested in supporting similar areas of work. This might include local authorities, community organisations, community energy organisations, third sector organisations, developers, funders, investors and key supply chain actors.

Working relationships and contacts

- The postholder will work closely with immediate colleagues in the LACE team and will develop and maintain effective communication and working relationships with colleagues across CSE.
- This role will be line managed by Neil Best, Senior Planner for Net-Zero.

Place of work and other requirements

- This post is based at the CSE office in Bristol. Some local travel will be required.
- This post is subject to a DBS check as the post holder will likely encounter vulnerable adults / children.

Person specification

(See below)

Requirement	Essential	Desirable
Educational or professional qualifications	<ul style="list-style-type: none"> • O' Level/GCSE maths, science and English. • Relevant vocational or degree level qualification or equivalent experience. 	<ul style="list-style-type: none"> • Evidence of ongoing learning and/or professional development. • Full, clean driving licence. • Membership of a professional body.
Experience	<ul style="list-style-type: none"> • Developing and/or delivering heat, renewable energy, or storage projects, including larger standalone renewables projects. • Fundraising and investment for local and community projects. • Effectively engaging a diverse range of stakeholders at the community scale. • Working on more than one project at once, working to deadlines and being accountable for your time. • Working or volunteering in the community and/or community energy sector. • Writing reports and providing recommendations and guidance to non-expert stakeholders. 	<ul style="list-style-type: none"> • Setting up or delivering community led action. • Organising in person or online events, such as webinars. • Providing training or running participatory workshops. • Supporting people in vulnerable circumstances. • Developing financial models and business cases for investment in renewables. • Undertaking site appraisals and feasibility studies for renewable energy technologies. • Managing landowner negotiations.

<p>Skills and abilities</p>	<ul style="list-style-type: none"> • Ability to research and rapidly synthesise and share key understanding around different renewable technologies. • Ability to organise, process and analyse data and information. • Ability to develop fruitful relationships with people – internally and externally. • Excellent written and verbal communication skills, with the ability to apply these appropriately to a wide range of people and to relay and translate technical information for non-technical audiences. • Excellent attention to detail – even when you’re working on repetitive administrative tasks or working under pressure. • Self-motivated and able to work independently and with limited supervision. • Impeccable time management skills, including priority setting, multi-tasking and problem-solving. • You recognise the importance of effective administration and coordination to the successful delivery of projects. • Ability to use MS office applications including Word, Excel and Outlook. 	<ul style="list-style-type: none"> • Ability to plan and deliver effective community engagement processes. • Ability to facilitate in-person and online events (e.g. meetings, workshops). • Ability to apply inclusion and diversity tools and practices to improve project delivery. • Ability to develop and adapt efficient administration systems and
<p>Other</p>	<ul style="list-style-type: none"> • Enthusiasm for learning & problem solving • Humility and the ability to recognise mistakes and discuss them in an open manner. • Empathy and understanding different stakeholders’ situations • A positive ‘can do’ approach and flexible attitude to work and project delivery, which includes being curious, creative, open-minded and solutions orientated. 	